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Import/Export Compliance Analyst

-286853

About Textron Systems: Harnessing agility and a broad base of expertise, Textron Systems' innovative businesses design, manufacture, field and support comprehensive solutions that expand customer capabilities and deliver value. Textron Systems' businesses are industry-leading developers and integrators of unmanned systems, advanced marine craft, armored vehicles, intelligent battlefield and surveillance systems, geospatial management and analysis systems, intelligence software solutions, precision weapons, piston engines, test and training systems, and total lifecycle sustainment and operational services.

About Textron: Textron is home to globally-recognized businesses, organized within five segments: Bell, Textron Aviation, Industrial, Textron Systems and Finance. Our businesses produce hundreds of products for customers around the world, in a range of industries spanning aerospace and defense, specialized vehicles, turf care, fuel systems, and tools and test equipment. The company continually invests in next-generation products and services designed to win in the marketplace.

Reporting to the Textron Systems Director Import/Export Compliance, the Export/Import Compliance Analyst will proactively handle export/import compliance matters for Textron Systems as assigned. Will interact with employees at all levels and will work both independently and with other members of the Legal, Contracts and

Compliance Department staff on a variety of interesting international trade compliance matters. This role, located in Hunt Valley, MD, or Slidell, LA, requires successful management of a broad range of responsibilities in a fast-paced, multi-tasking environment. In performing this role the Export/Import Compliance Analyst will:

- Provide a full range of proactive export compliance guidance to program management, contracts, procurement, business development, shipping, security and other functional areas, including domestic/foreign operations and subsidiaries.
- Prepare DDTC and Commerce license applications, Technical Assistance Agreements, Manufacturing License Agreements and Warehousing Distribution Agreements.
- Determine applicability of ITAR exemptions, ECCNs, and use of Commerce license exceptions
- Work in collaboration with in-house attorneys and outside counsel to ensure compliance with applicable laws and regulations.
- Provide support in connection with internal/external audits and investigations.
- Track application status, maintain database of granted export approvals, satisfy record-keeping requirements, and prepare required reports.
- Assist in maintaining up-to-date Export Compliance Policies, Procedures and Manuals.
- Assist in planning and conducting employee training.
- Assist in determining export jurisdiction and ECCN/USML classification for all products.
- May perform other Trade Compliance duties as assigned

Bachelor's Degree from an accredited nationally recognized university required (emphasis on international trade management, international business, MBA a plus).

- ITAR compliance and export license preparation experience, with progressively more complex responsibilities as well as working knowledge of the EAR a plus.
- Experience in government contracting, software, and/or defense and aerospace industry a plus
- Excellent drafting skills; demonstrated experience administering agreements and/or contracts a plus
- Computer literacy, including competency with DTRADE on-line licensing system and Microsoft Office suite applications (Word, Excel, Outlook, and PowerPoint) required.
- Exceptionally strong administrative and organizational skills
- Applicant must be U.S. citizen or permanent resident alien, with the ability to obtain / maintain a DoD security clearance
- Ability and willingness to occasionally travel domestically and internationally

- Must have a strong work ethic and a desire to consistently perform at the highest levels of competence
- Superb interpersonal, communication, writing, and editing skills and the ability to learn quickly, work in a team environment with minimal supervision, manage/prioritize multiple tasks, and lead complex projects
- Ability to effectively organize and manage multiple assignments simultaneously with a minimum amount of supervision
- A team player with an open, mature and positive personality who is willing to share and communicate information effectively while maintaining high levels of integrity, confidentiality, and discretion
- Consistent attention to detail and the ability to effectively prioritize and timely produce high quality work product is absolutely essential
- Strong business acumen, analytical skills, problem solving abilities, good judgment, and the proven ability to effectively communicate with all levels of management

EEO Statement

Textron is committed to providing Equal Opportunity in Employment, to all applicants and employees regardless of, race, color, religion, gender, age, national origin, military status, veteran status, handicap, physical or mental disability, sexual orientation, gender identity, genetic information or any other characteristic protected by law.

Pay Transparency Policy Statement

The contractor will not discharge or in any other manner discriminate against employees or applicants because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. However, employees who have access to the compensation information of other employees or applicants as a part of their essential job functions cannot disclose the pay of other employees or applicants to individuals who do not otherwise, have access to compensation information, unless the disclosure is (a) in response to a formal complaint or charge, (b) in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or (c) consistent with the contractor's legal duty to furnish information.

Applicants selected will be subject to a government security investigation and must meet eligibility requirements, including US Citizenship, for access to classified information.

Job Field Legal

Primary Location US-Maryland-Hunt Valley

Recruiting Company Textron Systems

Schedule Full-time

Job Level Individual Contributor

Shift First Shift

Travel Yes, 5 % of the Time

Job Posting 10/14/2020, 12:00:00 AM

Textron (and its subsidiaries) participates in E-Verify. We will provide the U.S. Social Security Administration (SSA) and, if necessary, the U.S. Department of Homeland Security (DHS) with information from each new employer's Form I-9 to confirm work authorization.

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Textron values diversity to enhance our businesses.

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