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Sr Import/Export Compliance Analyst

-283160

Who We Are

Textron Systems is part of Textron, a \$14 billion, multi-industry company employing 35,000 talented makers, thinkers, creators and doers worldwide. We make things that fly, hover, zoom and launch. Things that move people. Protect soldiers. Power industries. We serve customers in industries spanning aerospace and defense, specialized vehicles, turf care and fuel systems.

This role is in Textron System's Legal business area. Visit [TextronSystems.com](https://textron.com) to read more about who we are and the products we make!

Reporting to the Textron Systems Manager of Export/Import Compliance, the Sr. Export/Import Compliance Analyst will proactively handle export/import compliance matters for Textron Systems as assigned. Will interact with employees at all levels and will work both independently and with other members of the Legal, Contracts and Compliance Department staff on a variety of interesting international trade compliance matters.

This role, located in Hunt Valley, MD, requires successful management of a broad range of responsibilities in a fast-paced, multi-tasking environment. In performing this role, the Export/Import Compliance Analyst will:

- Review import/export documents and work with Customs Brokers to expedite customs clearance of Company products that have been delayed.
- Apply U.S. Customs regulations to business transactions ensuring corporate customs compliance, including handling tariff classifications of imported/exported merchandise, valuation issues, country of origin determinations, USMCA and other Free Trade Agreement-related issues, submitting requests for binding rulings, protests and appeals, and duty minimization programs (e.g. duty drawback, inward processing/foreign trade zones, temporary imports, etc.).
- Code Customs Broker import invoices for payment and review import entries for errors
- Work in collaboration with in-house attorneys and outside counsel to ensure compliance with applicable laws and regulations.
- Provide support in connection with internal/external audits and investigations.
- Track application status, maintain database of granted import approvals, satisfy record-keeping requirements, and prepare required reports.
- Assist in maintaining up-to-date Import Compliance Policies, Procedures and Manuals.
- Assist in planning and conducting employee training.
- May perform other Trade Compliance duties as assigned

Bachelor's Degree from an accredited nationally recognized university required (emphasis on international trade management, international business, MBA a plus).

- Customs compliance and ATF permit preparation experience, with progressively more complex responsibilities as well as working knowledge of the OCR EASE a plus.
- Experience in government contracting, software, and/or defense and aerospace industry a plus
- Excellent drafting skills; demonstrated experience administering agreements and/or contracts a plus
- Computer literacy, including competency with the Automated Commercial Environment (ACE) system and Microsoft Office suite applications (Word, Excel, Outlook, and PowerPoint) required.
- Exceptionally strong administrative and organizational skills
- Applicant must be U.S. citizen or permanent resident alien, with the ability to obtain / maintain a DoD security clearance
- Ability and willingness to occasionally travel domestically and internationally
- Must have a strong work ethic and a desire to consistently perform at the highest levels of competence

- Superb interpersonal, communication, writing, and editing skills and the ability to learn quickly, work in a team environment with minimal supervision, manage/prioritize multiple tasks, and lead complex projects
- Ability to effectively organize and manage multiple assignments simultaneously with a minimum amount of supervision
- A team player with an open, mature and positive personality who is willing to share and communicate information effectively while maintaining high levels of integrity, confidentiality, and discretion
- Consistent attention to detail and the ability to effectively prioritize and timely produce high quality work product is absolutely essential
- Strong business acumen, analytical skills, problem solving abilities, good judgment, and the proven ability to effectively communicate with all levels of management

How We Care

At Textron Systems, our talented people make us successful. We promote an inclusive environment where we value individuality, differences, and unique perspectives.

Our Company is committed to offering employees opportunities to grow and develop. Our benefits and compensation packages are designed to help our talented employees excel and achieve their goals, so they can make a difference every day in and outside of the workplace. Below are just a few examples!

- Flexible Work Schedules
- Education Assistance
- Career Development & Training Opportunities
- Wellness Program (including Fitness Reimbursement)
- Medical, Dental, Vision & 401(K) with Company Funding
- Paid Parental Leave

Are you a Military Veteran?

Textron's products and services are trusted everyday by those who protect our country. We are dedicated to hiring these Veterans and aim to translate their skills to make an impact on our Company.

EEO Statement

Textron is committed to providing Equal Opportunity in Employment, to all applicants and employees regardless of, race, color, religion, gender, age, national origin, military status, veteran

status, handicap, physical or mental disability, sexual orientation, gender identity, genetic information or any other characteristic protected by law.

Pay Transparency Policy Statement

The contractor will not discharge or in any other manner discriminate against employees or applicants because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. However, employees who have access to the compensation information of other employees or applicants as a part of their essential job functions cannot disclose the pay of other employees or applicants to individuals who do not otherwise have access to compensation information, unless the disclosure is (a) in response to a formal complaint or charge, (b) in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or (c) consistent with the contractor's legal duty to furnish information.

Job Field Legal

Primary Location US-Maryland-Hunt Valley

Recruiting Company Textron Systems

Schedule Full-time

Job Level Individual Contributor

Shift First Shift

Travel Yes, 5 % of the Time

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Textron values diversity to enhance our businesses.