

## Stephanie Sherrod

Chicago, IL

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### Licensed Customs Broker & Trade Compliance Specialist

**Import & Customs Compliance**  
**Export Compliance**  
**Import & Export Regulations**

**Tariff Classification**  
**Trade Security Program Management (C-TPAT)**  
**Global Operations and Proactive Planning**

**Degree:** BA, Communications, Kent State University

**Technologies:** MS Office, WordPress, MailChimp, Zoom Webinar

**Industries:** Manufacturing, Freight Forwarding & Logistics, Social Media Administration

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### WORK HISTORY

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**Customs & Transportation Manager**, Echo Inc, Lake Zurich, IL (2018 - present )

- Managed \$13M Transportation Budget for domestic and international distribution
- Launched Duty Drawback for \$6M of import duty along with other duty mitigation strategies
- Developed and maintains Trade Compliance policy
- Managed a 4-person team and provided day-to-day guidance for flow of imports and export goods. Current on evolving US trade strategy and able to collaborate with senior management.

**Transportation & Customs Manager**, Gogo, LLC, Chicago IL (2017 – 2018)

- Developed global trade compliance and transportation procedures. Trained personnel on requirements to support domestic and international strategy.
- Flexible and agile for “next flight out” environment with rapidly moving priorities
- Quickly anticipated problems and proposed realistic solutions to minimize delays and out of service time of domestic and international aircraft

**Import Export Project Lead**, NEC Display Solutions, Itasca, IL (2011 to 2017)

- Successful revalidation C-TPAT Tier II revalidation audit 2014
- Monitor day to day US and Canadian customs broker activity (200 entries per month)
- Implement and maintain custom broker SOPs, Import and Export Compliance Manuals
- Negotiated air and ocean freight rates for multi-million-dollar freight budget
- Recovered \$2 million in duty from Canadian Customs - 2015
- Saved 250,000 by identifying tariff classification changes with Product Development
- Saved \$10,000 in duty in 1st month of employment with trade compliance audit

**Contract Customs Broker**, DHL Global Forwarding, Franklin Park, IL (2010 to 2011)

- Identify, correct, implement and share Best Practices with 15 member brokerage entry team for Import Customs Compliance
- Audit entry files for brokerage entry team accuracy in areas of classification, valuation, trade preference programs, OGA, anti-dumping and government contract submissions
- Process post entry claims, refunds, protests and petitions,
- Respond and action US Customs requests for information and resolution

**Assistant Compliance Manager**, Nissin Customs Service, Mt. Prospect, IL (2005 –2008)

- Led entry team of six to ensure compliance measures and procedures are maintained
- Advise and provide regulatory training
- Harmonized Tariff classification, country of origin determination and valuation
- Process PSCs, voluntary tenders, protests and other post entry as required
- Audit Brokerage Files and monitor ABI rejects for corrective action
- Monitor and Process ACH Statements, maintain Powers of Attorney and Bonds
- Establish ACE accounts on a national level to ensure flexibility for working capital

**Post Entry Specialist**, Pro Logistics, Elk Grove Village IL (2003-2005)

- Filed post entry adjustments, SILS and protests and petitions
- Handled damage claims and service failures
- Provide overseas customers and overseas agents with rate quotations

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## ADDITIONAL EXPERIENCE

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- **Certifications**

**APICS Certified Supply Chain Professional** -2014

**Certified Customs Specialist** – Inaugural Class

**Licensed Customs Broker** – 1996

**APICS Certified Logistics Distribution Transportation** –Inaugural Class 2016

- **Associations**

**Vice President** – Organization of Women in International Trade Chicago (OWIT)

**Vice President** – Programming OWIT International Governing Board

**Guest Board Member**- CSCMP – Council of Supply Chain Management

**Member** - Diversity and Inclusion Task Force, Association of Operations Management

**Member** - APICS, Association for Operations Management

**Member** - International Compliance Professionals Association

**Member** - NCBFAA, National Customs Broker and Forwarders Association of America