

Trade Compliance Manager

Summary

The Trade Compliance Manager is responsible for leading the Trade Compliance functions within DZS, reporting directly to the Director, Transportation, Logistics and Trade Compliance. This position has responsibility for both the strategic and tactical aspects trade

Duties and Responsibilities

- Establish administrative controls and metrics to evaluate and maintain performance objectives
- Identify, develop, implement and maintain operating procedures that drive efficient utilization of company assets
- Direct trade compliance program operations, including serving as the subject matter expert and leader for trade compliance processes and requirements globally, ensuring full compliance to all laws and regulations
- Filing of CCATS, Encryption License Arrangements (ELA), Individual Export License, Electronic Export Information, semi-annual reporting, and other related filings for government reporting purposes
- Drive company's strategy as it relates to Section 301 China tariffs, including enhancing the duty drawback program for US sites
- Drive operational excellence and best practices across the company aimed at reducing costs and improving service
- Monthly reporting and metrics for intercompany visibility
- Intrastat reporting for the EU regional activity
- Working of results from Restricted/Denied Party Screening (RPL)
- Adhoc RPL screening to support contracts, testing, negotiations, and visitors
- Outline and strategic working of risk exposure related to global trade compliance

Position Requirements

- Minimum 5 years working experience with US15CFR, US19CFR, EU Dual-Use Controls and EU/2021/821
- Proactive, creative thinker able to assess issues, create action plans and execute commercial operations
- Strong analytical and modeling capabilities - able to summarize and communicate concisely both verbal and written to all levels of an organization internally and externally
- Proven leadership skills with large cross-functional teams - proactive, team-player
- Excellent organizational, people management and time management skills. Must be an Owner/Operator, hands-on leader.
- Ability to create and implement process improvements and enhance both reporting and business analytics that drive performance and operating efficiencies.
- Experience in Section 301 China tariffs, including the duty drawback process

Education/Experience

- 5-7+ years of direct management responsibility for Trade Compliance
- Bachelor's Degree in Business Administration, Supply Chain Management or a similar field required - Master's Degree a plus
- Preferred a US Export Compliance Officer (IEEI)
- Experience in managing diverse cultures
- Multi-lingual a plus
- Experience in a Global Trade Management automation solution is preferred
- Experience in a fast pace growing environment
- Proficient in Excel, Word, PowerPoint, Visio and an efficient typist (60 wpm min)

Location / Time Zone

- Seminole, FL or Plano, TX preferred
- Full time position on EST or CST
- Ability to travel internationally as needed