

Americas –Export Compliance Specialist

Job Code:

Division: ST Microelectronics Global Trade Compliance Organization

Location: Texas

Travel: 05-10%

Job Type: Full Time

Education: Degree Preferred

POSITION SUMMARY:

Works in conjunction with the STMicroelectronics Americas Regional Global Trade Compliance Manager and the STMicroelectronics Global Trade Compliance Organization (GTCO) ensuring that ST export transactions are in compliance with US government regulations. Supports the ST GTCO by providing subject matter expertise in US export controls regulations across all our business units through ad hoc guidance, development and implementation of procedures and auditing activities

ESSENTIAL DUTIES AND RESPONSIBILITIES

Export classification and licensing:

- Initiates, drafts and submits U.S. Dept of Commerce export/reexport license.
- Reviews Export Control Classification Numbers (ECCN) for both tangible and intangible items and assists and guides engineering teams in methods of assigning classifications according to the regulations using ST automated classification tool
- Initiates, drafts and submits CCATS applications through the U.S. Dept. of Commerce in collaboration with product subject matter experts.
- Collaborates with the STMicroelectronics engineering community to understand products descriptions and characteristics in support of government agency classifications request and for accuracy purposes.
- Evaluates and maintains CCATS in the GTS ERP system and escalates corrective actions as needed.
- Generates and submits bi-annual encryption and self-classifications reports to the U.S. Dept of Commerce.
- Conducts export licensing reviews based on destination country

Export compliance:

- Guides and supports the STMicroelectronics Global Warehousing and Logistics Teams on product export controls and EEI AES declarations.
- Audits STMicroelectronics Global Warehousing and Logistics Organization on export regulatory requirements in accordance with 15 CFR, and the U.S. EAR.

- Supports GTCO in the EMEA and APAC Regions regarding U.S. Reexports and DeMinimis Evaluations.
- Monitors, guides, and supports all AME Region regulatory required documentation i.e. end user certificates, letters of assurance, etc.,
- Assist in monthly, quarterly, bi-annual reporting to the ST GTCO and Senior Leadership Teams.
- Assists with internal global trade compliance and regulatory agency audits, assessments, and inquiries.
- Participates in external regulatory agency and internal corporate trainings, bi-weekly meetings, and site visits as necessary.

SAP-GTS activities:

- Collaborates with STMicroelectronics GTCO in system automation development (*Classification Tool, Reexport Tool, DeMinimis Tool, Technology/Software Classification Repository, GTC Approval Workflows/Escalations Processes, etc.*)
- Reviews, troubleshoots and unblocks shipments in GTS system
- Monitors denied party screenings and conducts comprehensive due diligence for potential matches in the customer screening process using the SPL screening module.

PREREQUISITES

Experience: Minimum of 3 - 5 years with export controls and EAR and ITAR a plus
Experience in the Electronics/ Semiconductor Industry
Working knowledge of MS Office, MS Excel; SAP GTS a plus
Extensive knowledge of 15 CFR, EAR, Schedule B, U.S. Dept of Commerce Export License Submissions
CUSECO certified a plus
Degree preferred

SPECIALIZED KNOWLEDGE AND SKILLS

Excellent written and verbal communication skills
Strong analytical and organizational skills
Detail oriented and complex problem solver
Team player with strong interpersonal skills
Able to work independently under strict deadlines
You must be a U.S. citizen or green card holder to qualify for this position.

LOCATION: Coppell, TX

TRAVEL: Must be able to travel up to 10% of the time