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## Trade Compliance Specialist Job

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**Location:** King of Prussia, PA, United States

**Employment Type:** Regular

**Category:** Supply Chain

**Posting Date:** Apr 22, 2022

### Trade Compliance Specialist

#### Situation in organization

Reports hierarchically to Bostik Inc. Transportation and Logistics Supervisor

Reports functionally to Arkema Inc. Customs and Export Compliance Manager

### **Job dimensions**

Accountable for:

- Management of customs operations and customs services providers;
- Management of Customs data;
- Risk mitigation and customs optimization;
- Customs insight to stakeholders;
- Management of customs systems and data repositories

Perimeter includes USA, Canada, Mexico and Brazil

### **Activities**

- Ensure preparation and transmission of all necessary documentation to customs brokers for each shipment according to the relevant legislation;
- Liaise with internal users and external services providers (customs brokers, freight forwarders) in order to resolve issues in a timely manner to avoid border-crossing delays;
- Implement reliable determination and maintenance processes for customs data: HS classification, ECCN classification; preferential/non-preferential countries of origin; denied parties and embargoed countries lists;
- Monitor compliance blocks in SAP and release sales orders after screening;
- Monitor performance of customs brokers and promote continuous improvement;
- Provide guidance and assistance to internal users in the area of customs and trade compliance (review of sales/purchase contracts, implementation of new flows...);
- Participate in setup and updates of customs systems and data repositories;
- Provide assistance in customs audits in coordination with the Corporate Customs Network;
- Implement standard customs procedures and create customs reports in coordination with the Corporate Customs Network;
- Facilitate customs and security/safety certifications (C-TPAT, AEO) in cooperation with the relevant domains

### **Context and environment**

The primary mission of the AMAS Trade Compliance Specialist is to ensure that Bostik operates in compliance with all legal requirements and with Arkema standard procedures in the field of customs and international trade.

The AMAS Trade Compliance Specialist will also ensure that all shipments move in and out promptly and will minimize risks of border-crossing disruptions.

Finally, the AMAS Trade Compliance Specialist will contribute to optimizing Bostik customs operations (delivery times and duty savings).

### **Qualifications / experience required**

- Relevant experience in customs and trade compliance;
- Solid understanding of customs regulations and procedures in the USA; Customs broker license is a plus;

- Knowledge of customs regulations and procedures in Canada, Mexico and Brazil is a plus;
- Solid practice of HS/ECCN classification and origin determination methodologies;
- Ability to lead and influence people without hierarchical authority;
- Strong problem-solving ability;
- Continuous improvement mind set;
- SAP GTS knowledge is a plus;
- Experience in large chemical industry organization is a plus;
- Knowledge of customs and security/safety certifications (C-TPAT, AEO) is a plus;
- Fluent English in writing and speaking is mandatory; Spanish is a plus

A career with Bostik offers a collaborative work environment and supportive development to reach your career goals, with benefits starting day one as part of our competitive total rewards strategy. Bostik, an Arkema company, is a leading global adhesive specialist in construction, consumer and industrial markets. For more than a century, it has been developing innovative adhesive solutions that are smarter and more adaptive to the forces that shape daily lives. From cradle to grave, from home to office, Bostik's smart adhesives can be found everywhere. With annual sales of €2 billion, the company employs 6,000 people and has a presence in more than 50 countries. [www.bostik.com](http://www.bostik.com). The diversity of our employees is an asset we value and commit to from recruitment through career management. Bostik is an EEO/AA/Drug Free Workplace. The above information has been designed to indicate the general nature and level of work performed by employees in this role. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications

**Job Segment:** Compliance, ERP, Logistics, SAP, Supply, Legal, Technology, Operations

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