

UC San Diego  
DIRECTOR, EXPORT CONTROL (HYBRID)  
Filing Deadline: Thu 9/22/2022, thereafter Open Until Filled  
Salary Range: \$120,000 - \$170,000 / Year

**DEPARTMENT OVERVIEW:**

The Office of Research Compliance and Integrity (RCI) facilitates research, innovation and education for global excellence and is responsible for broad oversight, resources and education for the integrity and compliance issues relating to the conduct of research. RCI has oversight and responsibility for Research Integrity and Misconduct, Conflict of Interest, the Institutional Animal Care and Use Committee Office, Export Control, Dual Use of Research Concern, Facilities Security and monitoring for Foreign Influences, Conflict of Commitment and Conflict of Interest, Good Clinical Practices training, Responsible Conduct of Research training and ClinicalTrials.gov administration as well as general research compliance monitoring and other related matters. RCI is modeled after the core elements of an effective compliance program which includes high level oversight, written policies and procedures, training and education, reporting and communication, monitoring and auditing, corrective action and discipline/enforcement (based on established UC San Diego policies and procedures, State and Federal regulations and referrals to applicable institutional offices).

It is our mission to create a diverse, equitable, and inclusive environment for all employees. We have a shared responsibility to build a workplace and culture that celebrates, values, and encourages the diverse perspectives of our employees. Our success is defined by the communities we serve and achieved by creating equal opportunity for all.

**POSITION OVERVIEW:**

Reporting to the Assistant Vice Chancellor for Research Compliance and Integrity (RCI), this position has direct management responsibility for the Export Control and Facilities Security program at UC San Diego. The incumbent independently, manages and supervises the Export Control Office professional staff to accomplish the tasks necessary for the effective management of a highly-complex research compliance regulatory environment, inclusive of the review and approval of University agreements, development, implementation and monitoring of technology control plans, determination/application for export control licenses when necessary, inventory of sensitive and/or high risk export controlled equipment, and the development and management of collaborative interactions with partner institutional offices and University of California Office of the President (UCOP).

In addition, under the direct management of the incumbent, the professional staff are expected to provide advice and guidance on highly complex regulatory requirements to faculty, student, staff and administration on the export control and facility security regulatory requirements through personal exchanges and automated processes.

Uses advanced research compliance concepts to interpret highly complex and broad regulations, policies and guidelines. Regularly works on highly complex research compliance issues where analysis requires an in-depth evaluation of variable factors. Exercises good judgment in selecting methods, techniques and evaluation criteria to anticipate and identify problems and develop and implement the appropriate response and / or action. Errors or omissions may subject the researcher and institution to increased regulatory risk and/or compromise the institution's assurance of regulatory compliance with the federal

agencies. Incumbent leads and coordinates institutional-wide initiatives to understand and apply the federal export control, industrial security and research of concern laws and regulations to a wide variety of activities throughout the institution, including research and non-research-related activities that have implications for campus operations.

Oversees the development and implementation of a wide variety of export control education and training tailored for different audiences across campus, including faculty, students, staff and administration. Is responsible for ensuring that the Export Control professional staff manage and update the Export Control Office website with current policies, guidance, best practices and regulatory updates.

This position is responsible for effective functional area management, long-range planning for improvement of operational efficiencies and establishing strategic direction for the export control and facility security operations.

Recommends and implements policies and procedures based on federal and state agency regulations for relevant compliance area. Provides leadership over related compliance committees. Manages all issues related to relevant compliance area. Serves as a liaison between the organization, UCOP and federal regulators, in addition to representing the organization at regional conferences and meetings. Receives assignments in the form of objectives and determines how to use resources to meet schedules and goals. Reviews and approves recommendations for Research Compliance programs for Export Control. Provides guidance to subordinates to achieve goals in accordance with established policies.

Serves as a technical expert and advisor to the Assistant Vice Chancellor for RCI.

This position may be eligible for a Hybrid flexible work arrangement, which could include a non-standard work schedule, and/or the ability to work off-site part of the time.

## QUALIFICATIONS

- Bachelor's degree in related area and 8 years' experience, or equivalent combination of education and experience. Major in science, engineering or allied field preferred.
- Demonstrated self-discipline and independent judgment completing highly complex, broadly defined assignments related to export controls. Demonstrated ability to conduct expert comprehensive, detailed analyses of complex regulations, manage complex compliance reviews and issue recommendations.
- Expert knowledge and ability to apply all of the Federal, state, system and university regulations, policies and federal guidance documents. Must possess expert knowledge of the types or regulations governing international research collaborations, both within and outside the area of export control. Detailed expert knowledge of export control regulations as they apply in an academic environment.
- Advanced work experience with export control education, licensing, and/or compliance, either at a U.S. university, federal government agency, or defense, engineering, or life sciences company. In-depth expert knowledge of Export Control Regulations (Export Administration Regulations, International Traffic in Arms Regulations and Office of Foreign Assets Control Regulations) and associated licensing requirements. Thorough understanding of intellectual property issues as they relate to ownership, licensing, patenting and transfer of materials and knowledge in US and abroad.
- Experience working in a U.S. research university environment in a leadership position, inclusive of management of a professional staff with the ability to provide program planning and

strategic leadership on export control related matters. Experience in the development of educational materials for a variety of university constituencies.

- Advanced proficiency in public speaking, and writing. Demonstrated ability to communicate, both verbally and in writing, sufficient to clearly communicate complex concepts and legal requirements to individuals at all organizational levels, as well as communicating such concepts to large and small groups.
- Strong leadership, project and people management skills.
- Previous experience using the SNAP-R, STELA and DTAS-Online systems; Familiarity using Visual Compliance software.

#### SPECIAL CONDITIONS

- Occasional evenings and weekends may be required.
- U.S. person status is required for this position in order to comply with the Arms Export Control and Export Administration Act. U.S. persons are U.S. citizens, legal permanent residents as defined by 8 U.S.C. 1101(a)(20) or protected individuals as defined by 8 U.S.C. 1324b(a)(3).

Job offer is contingent upon satisfactory clearance based on Background Check results.

Job offer is contingent on successful engagement in the UC COVID-19 Vaccination program (fully vaccinated with documented proof or approved exception/deferral).

Apply Online:

<http://50.73.55.13/counter.php?id=238240>

To foster the best possible working and learning environment, UC San Diego strives to cultivate a rich and diverse environment, inclusive and supportive of all students, faculty, staff and visitors. For more information, please visit UC San Diego Principles of Community.

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, age, protected veteran status, gender identity or sexual orientation. For the complete University of California nondiscrimination and affirmative action policy see: <http://www-hr.ucsd.edu/saa/nondiscr.html>