

## **Ahamad Ali Javed (Transferable Iqama)**

*Current Address- Pharmaceutical Solution Industries (PSI), Saudi Arabia, Jeddah*

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### **Professional Summary :-**

- *Graduation in Science (BSc) 2014 from India Chhattisgarh Raipur, Mats University.*
- *More than 11 Years Experience in SAP System with MM & WM Module.*
- *Having well experience in Warehouse Tracking System WEB - WTS WEB 16 (Antares Vision-ITALY)*
- *Diploma in SAP Material Management from International Council for Management Studies (ICMS).*
- *Total more than 14 Years of Work Experience in Supply Chain department Warehouse Section.*
- *Certified from ARETE Consultant Saudi Arabia.*
- *Having Work experience with Different Sectors like Water Treatment Plant, Steel Industries & Pharmaceutical industries.*
- *Directly Supervision of 58 employees in 4 different Sections including Storekeepers, Operators, Drivers & Labors.*

### **Technical Training/Certifications:-**

#### **A. Computer Application:-**

1. SAP (MM Module Training Certificate from **ARETE Consultant KSA**)
2. Warehouse Tracking System WEB - WTS WEB 16 (**Antares Vision-ITALY**)
3. Certified from ARETE Consultant Saudi Arabia.

#### **B. SAFETY Courses and Training Program's in KSA are:-**

1. SOP Training & Developments – 2020.
2. How to write an Effective SOP's – 20<sup>th</sup> December 2021.
3. Risk Management Guidelines -July 2021.
4. Good Manufacturing practice GMP Advanced Part-2 June 2020.
5. Lockout and Tag out Training.
6. Incident Reporting and Investigation Training.
7. Good Storage & Distribution Practice (GSDP) March 2022.

### **Skill:-**

**Technical Skills:** Stock Management, , Coordination, Planning, Reporting, Inventory Control, Documentation, Data Entry, Dependability, FIFO process, SOP's Monitoring & Follow, Inventory Accuracy etc...

**Soft Skills:** Leadership, Delegation, Interpersonal skills, Collaboration, Time management

## **Work Experience Summary & Details:-**

**1. Organization** : **Pharmaceutical Solution Industries (PSI), Saudi Arabia.**  
**Organization Type** : **IV Solution Industries. ([www.psilttd.com](http://www.psilttd.com))**  
**Designation** : **Warehouse & Logistic Supervisor. (FG and R & P)**  
**Tenure** : **14<sup>th</sup> Nov 2019 to till date.**

### **Key Roles & Responsibilities:-**

- Supervise daily activities of the warehouse, including quality assurance, inventory control, and space management, logistics, and floor productivity, shipping, and customer service.
- Supervises and coordinates the appropriate processing of GR, Purchase requisitions, Receiving reports, Inventory reports, Materials Storage etc. applicable to items maintained.
- Checking orders, bills, items received, inventory, and deliveries for accuracy.
- Maintaining records, reporting relevant information, and preparing any necessary documentation.
- Organize and maintain inventory and storage area. Maintains inventories at optimum levels to prevent under-or-over investment in inventory to undertake & perform the inventory stock count activity on quarterly & yearly basis & Produce the final report to the immediate superior.
- Coordinating and maintaining fleets and equipment.
- Follow all relevant policies, procedures, and processes in order for the daily work to be carried out in a controlled and consistent manner
- Contribute to preparing timely and accurate reports that concern the line of work to meet the requirements, objectives, and standards.
- Train and manage a warehouse team to solve day-to-day operational issues and reach short- and long-term performance goals.
- Provide expertise and advice on handling inventories on hand properly in SAP & WTS System throughout the reconciliation process and month-end closing.
- Collaborate with other departments to manage the materials and goods ordering, inventory control and distribution activities throughout the warehouse.
- Maintain a safe and healthy work environment by establishing, following, and enforcing standards and procedures and complying with legal regulations.
- Work closely with Sales, Procurement & Supply Chain sections to ensure superior customer service performed to all respective stakeholders.
- Achieve high levels of Management & customer satisfaction through excellence in receiving, identifying, dispatching and assuring quality of goods.
- Facilitating regular safety meetings and assuring the maintenance of a safe work environment at weekly/monthly bases & strictly follow all relevant Health, Safety,
- Ensuring basic maintenance standards and compliance with health and safety regulations.
- Follow Environment & Quality control procedures and instructions as per the given guidelines.
- Maintain high level of housekeeping effectiveness throughout the warehouse premises.

- 2. Organization** : Solb Steel Company (Jizan Economic City)  
**Organization Type** : Steel Industry Jizan, Saudi Arabia ([www.solbsteel.com](http://www.solbsteel.com))  
**Designation** : Warehouse Supervisor.  
**Tenure** : 11<sup>th</sup> Nov 2011 to 10<sup>th</sup> Nov 2019. (8 Years)
- 3. Organization** : Marafiq Water & Electricity (Under Contractor Saudi Oger Ltd.)  
**Organization Type** : Water Treatment and Electricity, Yanbu, Saudi Arabia  
**Designation** : Store Keeper.  
**Tenure** : 28<sup>th</sup> Mar 2007 to 6<sup>th</sup> Oct 2009. (2Years 8 Month)
- 4. Organization** : ACC Cement Plant Jamul Bhilai, Chhattisgarh (INDIA)  
**Organization Type** : Cement Manufacturer.  
**Designation** : Material Stock Controller.  
**Tenure** : 11<sup>th</sup> Oct 2000 to 10<sup>th</sup> Oct 2002. (2 Years)

**Passport Details:-**

Passport No- P1083861  
Date of Issue- 15/10/2016  
Date of Expiry- 14/10/2026  
Place of Issue- JEDDAH  
Place of Birth- Nandini Nagar, Chhattisgarh

**Personal Details:-**

Father Name- Late Mr. Javed  
Religion- Islam  
Nationality- Indian  
Date of Birth- 12.08.1983  
Marital Status- Married.  
Language Known- English, Arabic, Urdu, Hindi.  
Driving License No. (KSA)- 04003501396548, (Valid till 04/07/2024)

**Permanent Contact Address: -**

Sunder Nagar, Junwani Road, Kohka Chowk, Ward No-08, Street No-35A, Behind of Kohinoor hostel,  
Post: Supela, 490023, Distt: Durg (Chhattisgarh), India.

**With Best Regards-**

**Ahamad Ali Javed**

**Warehouse &Logistic Supervisor in\_Pharmaceutical Solution Industries (PSI), Saudi Arabia.**