

Job Title: Drawback Analyst, Foreign-Trade Zones

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The **Drawback Analyst, Foreign-Trade Zones** works directly with customers and internal team members in for developing and implementing strategies to support the business in optimizing customs duty savings. Overseeing the broker in the processing to assemble, audit, and file duty drawback claims. The analyst will be responsible for proactively advising the business and collaborating with the Director of Duty Optimization to ensure compliance, reduce costs, and improve efficiency.

Responsibilities May Include:

- **Strategy Development:** Develop strategies for customs duty optimization based on detailed analysis of current processes, industry trends, business asks and regulatory changes.
- **Implementation:** Implement optimization strategies and monitor their effectiveness, adjusting as necessary.
- **Analysis:** Conduct detailed analysis of current customs duty processes and identify areas for improvement.
- **Compliance:** Ensure all customs duty activities are compliant with relevant laws and regulations.
- **Reporting:** Prepare and present reports on customs duty processes, costs, and optimization efforts. File any custom related forms in a timely manner. Assist with capturing appropriate metrics to help management understand the health of our regulatory reporting and monitoring activities.
- **Collaboration:** Work closely with the business units, tax and Customs Duty Optimization Team and other stakeholders to achieve objectives.

Required Qualifications:

- Legally authorized to work in the job posting country
- Bachelor's degree in Business, Finance, Supply Chain Management, or a related field
- 3 or more years of experience in international trade and customs duty programs
- Ability to read and understand customs rules and regulations and apply them to the business's operations and challenges
- Analytical and strategic thinking Skills: The ability to analyze data, understand patterns, and make data-driven decisions is crucial. This includes proficiency in data analysis tools and software
- Knowledge of Customs Duty Laws and Regulations: An understanding of local and international customs duty laws and regulations is essential to ensure compliance and identify opportunities for cost reduction
- Attention to Detail: Customs duty involves dealing with complex processes and regulations, so attention to detail is crucial to avoid errors and ensure compliance
- Financial Acumen: Understanding of financial principles and practices, especially as they relate to import/export and customs duties, can help in identifying cost-saving opportunities
- Technical Proficiency: Familiarity with customs duty software and tools can enhance efficiency and accuracy
- Project Management Skills: The ability to plan, execute, and oversee projects is beneficial for implementing optimization strategies
- Strong results orientation and performance focus
- Demonstrate positive, professional attitude, and commitment to personal, team and company goals
- Problem-Solving Skills: The ability to identify problems, evaluate possible solutions, and implement effective strategies is key to optimizing customs duty processes
- Communication Skills: Strong written and verbal communication skills are important for preparing reports, presenting findings, and collaborating with team members and other stakeholders

Preferred Qualifications:

- An engaged self-starter who can work independently demonstrating personal drive and taking own initiative yet can collaborate and work effectively in a global team
- A learning orientation and an ability to face new challenges, seek solutions and ask the right questions
- Ability to effectively prioritize and meet deadlines, often under pressure
- Open to different points of view; seeks to understand others; seeks out and encourages multiple perspectives
- Experience with customs duty software and tools
- A Broker's license or Certification in customs duty or import/export

Total Rewards

At Phillips 66, providing access to high quality programs and care for you and your family is important to us. Maintaining a culture of well-being — physical, emotional, social, and financial — is essential for a high-performing organization. When we are at our best, we are poised to deliver exceptional results — personally and professionally. Benefits for certain eligible, full-time employees include:

- Annual Variable Cash Incentive Program (VCIP) bonus
- 8% 401k company match
- Cash Balance Account pension
- Medical, Dental, and Vision benefits with an annual company contribution to a Health Savings Account for employees on HDHP
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To be considered

In order to be considered for this position you must complete the entire application process, which includes answering all prescreening questions and providing your eSignature on or before the requisition closing date of **05/08/2025**.

Candidates for regular U.S. positions must be a U.S. citizen or national, or an alien admitted as permanent resident, refugee, asylee or temporary resident under 8 U.S.C. 1160(a) or 1255(a)(1). Individuals with temporary visas such as E, F-1, H-1, H-2, L, B, J, or TN or who need sponsorship for work authorization now or in the future, are not eligible for hire.

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