



Job Opportunity

Company	Global Trade Jobs
Job Title	Import Compliance Specialist
Location	Remote / Huntington Beach, CA
Salary Range	96,000.00 to \$107,000.00 Per Year
Relocation Assistance	No

Job Description / Responsibilities / Requirements

They're currently seeking an experienced Customs regulatory compliance professional who thrives in dynamic, fast-moving environments.

If you're someone who enjoys problem-solving, understands regulatory frameworks inside and out, and is constantly looking to refine and improve processes—this could be a great fit.

Your Responsibilities Will Include:

- Overseeing the movement of goods into the U.S. and abroad, ensuring all import/export activity complies with domestic and international customs laws.
- Reviewing and confirming accurate product classification (HTSUS) across entries.
- Leading internal audits focused on import accuracy—covering valuation, country of origin, classification—and submitting post-entry corrections when needed.
- Managing drawback claims, if applicable.
- Keeping the parts master data up to date with the correct customs codes and supporting internal and external stakeholders with classification inquiries.

- Monitoring tariff updates and trade policy changes that impact inbound shipments.
- Collaborating with U.S. Customs brokers to ensure smooth and timely clearance of shipments.
- Reconciling customs statements (CBP, CARM) related to duties and taxes, and ensuring the finance team receives accurate, timely data.
- Contributing to compliance education across the business—developing training, sharing best practices, and supporting onboarding for relevant teams.
- Conducting in-depth research on Customs rulings and submitting binding ruling requests when appropriate.
- Assessing eligibility for Free Trade Agreements (FTAs), preparing required documentation and certifications.
- Determining if additional Participating Government Agency (PGA) clearances are necessary for any imports.
- Working alongside the wider compliance team to strengthen internal customs processes and ensure end-to-end adherence to global trade policies.
- Continuously refining internal SOPs and developing new control mechanisms to mitigate risk and ensure operational alignment.

What You'll Bring:

- Extensive knowledge of the Harmonized Tariff Schedule (HTSUS) and proven experience with accurate classification.
- Familiarity with bonded warehouse requirements, in-bond processes, and related compliance obligations.
- Strong communication abilities, both written and verbal.
- A relevant academic background (Bachelor's degree in International Trade or a related field) or equivalent on-the-ground experience.

Bonus Points For:

- A track record of building or auditing robust trade compliance programs.
- 5+ years working in a customs brokerage or similar function.
- 5+ years of deep understanding of international shipping, logistics, and regulatory compliance.

Location:

Remote position based in the U.S., ideally with availability to work Pacific Time Zone hours.

- Due to U.S. export control regulations (ITAR/EAR), U.S. citizenship is required to access and handle controlled technical data and participate in compliance-related activities.

Contact Information to Apply

<https://www.globaltradejobs.com/employment/import-compliance-specialist-listing-21157.aspx>