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Trade Program Manager

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Date: May 29, 2025

Location: Bellevue, WA, US, 98004  Lewisville, TX, US, 75067

Company: PACCAR

Company Information

PACCAR is a Fortune 500 company established in 1905. PACCAR is a global technology leader in the design, manufacture, and customer support of premium light-, medium- and heavy-duty trucks under the Kenworth, Peterbilt and DAF nameplates and provides customized financial services, information technology and truck parts related to its principal business.

Whether you want to design the transportation technology of tomorrow, support the staff functions of a dynamic, international leader, or build our excellent products and services, you can develop the career you desire with PACCAR. Get started!

Requisition Summary

Want to be part of a dynamic organization? If so, this position is for YOU. The Trade Program Manager will manage compliance programs by performing audits on broker entries, ensuring adherence to import and export customs regulations, and managing post entry activities including management of the duty drawback program.

This position will be based out of the PACCAR Corporate Offices located in either **Bellevue, WA** or **Lewisville, TX**.

Job Functions / Responsibilities

- Conduct internal audits to identify broker, supplier and division compliance issues and work to resolve any issues identified to ensure regulatory compliance through the PACCAR supply chain.
- Monitor anti-dumping (AD) and countervailing duty (CVD) cases, report on potential cases that may impact PACCAR, and maintain records of current products subject to AD/CVD.
- Maintain documents in accordance with US/CA/MX Customs record-keeping regulations.
- Provide required data and documentation for Duty Drawback filing to drawback consulting firm and maintain tracking log to monitor document status, drawback submissions and associated refunds.
- Assists vendor payment process as needed, including coding and division cross-charge process.
- Manage customs duty payment accounting and cross charge processes.
- Classify PACCAR products and components with proper US/CA Harmonized Tariff Schedule (HTS) codes.
- Assist managing classification and/or solicitation vendors.
- Perform other compliance related duties and/or projects as required, including, but not limited to responding to customs inquiries, developing internal compliance training, and broker invoice processing.

Qualifications & Skills

- U.S. Customs Broker License required.
- Minimum of 2-3 years of trade compliance experience.
- Working knowledge of US & CA Customs laws and regulations.
- Strong communication skills (both verbal and written), with ability to accurately describe/simplify complex customs terms/programs.
- Ability to interpret technical drawings and legal rulings.
- Ability to meet deadlines and work with a sense of urgency.
- Detail-oriented, with ability to identify and resolve entry filing errors.
- Excellent analytical and problem-solving skills.
- Advanced Microsoft Excel and Data Analysis capabilities.
- Bachelor's degree in Business, Logistics or International-related field required. Graduate level degree (e.g. MBA) preferred.

Benefits

As a U.S. PACCAR employee, you have a full range of benefit options including:

- 401k with up to a 5% company match
- Fully funded pension plan that provides monthly benefits after retirement
- Comprehensive paid time off – minimum of 10 paid vacation days (additional days are provided with additional seniority/years of service), 12 paid holidays, and sick time
- Tuition reimbursement for continued education
- Medical, dental, and vision plans for you and your family
- Flexible spending accounts (FSA) and health savings account (HSA)
- Paid short-and long-term disability programs
- Life and accidental death and dismemberment insurance
- EAP services including wellness plans, estate planning, financial counseling and more
- This position is also eligible for a holiday gift.

Additional Job Board Information

PACCAR is an E-Verify and Equal Opportunity Employer/Protected Veteran/Disability. At PACCAR, we value talent and promote growth and development. We carefully consider numerous compensation factors including your education, training, or

experience. The salary range for the Trade Program Manager role is \$86,900 - \$136,300 annually. Additionally, this role is eligible for the full range of benefit options listed above.

#LI-CP1

Nearest Major Market: Seattle

Nearest Secondary Market: Bellevue

Job Segment: Logistics, Supply Chain Manager, Supply Chain, Data Analyst, Program Manager, Operations, Data, Management

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