



**CENTIPID LLC**

# Trade Compliance Specialist

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**Contact - [alejandra@centipid.com](mailto:alejandra@centipid.com)**

**Position type:** Full-Time

**Job Location:** Fully remote. Requires some limited company-paid travel to company sites in the U.S. and Mexico.

**Work Schedule:** Monday-Friday 8:30AM - 5:00PM.

**Duration:** One year with possibility for renewal

## **Introduction:**

Join our team at Centipid and embark on an exciting, unique opportunity to contribute on both the importer and service provider sides of the supply chain. Grow and learn from a team of seasoned supply chain, CTPAT, and trade compliance experts. We're committed to excellence in everything we do, and we're seeking a talented individual who shares our passion and values to join our team. This remote-work position will report to Centipid's Director, Global Trade Compliance & Logistics Solutions. The Trade Compliance Specialist will deliver tactical U.S. import trade compliance support to a key Centipid client, a large multinational electronics company with operations in 90 countries around the globe. The specialist will assist in delivering a wide range of import compliance services to our client.

## **Job Responsibilities:**

- Function as the first point of contact for our key client, providing strategic and tactical U.S. import trade compliance support
- Respond to compliance requests from various business units including classification, valuation and country of origin support
- Support implementation of customs compliance policies, processes and procedures in the client's business units
- Support training efforts across the business
- Proactively review, suggest, and assist in the implementation of compliance process improvements
- Support trade data analysis and auditing, ensuring compliance processes are followed
- Inform business units of any changes in U.S. import regulations and analyze the impact of such changes on their business
- Coordinate closely with Customs brokers to ensure efficient and compliant Customs entry filing
- Escalate high risk activities to management for resolution
- Troubleshoot documentation, origin certificate, and other U.S. import compliance challenges, providing day-to-day tactical support

## **Qualifications:**

- At least 3 years experience in U.S. import trade compliance
- Licensed Customs Broker a plus
- Bachelor's degree and / or related work experience preferred
- Broad, knowledge of the customs clearance process, HTS classification, valuation, rules of origin, AD/CVD, USMCA, and Incoterms
- Strong verbal and written communication skills to support cross-functional collaboration
- Strong presenter, able to gain support through collaboration
- Experience using Microsoft Office applications (Word, Excel, Outlook, PowerPoint)
- Self-motivated with excellent organization skills
- Ability to multitask and work independently
- Creative thinker and problem solver
- Fluent in Spanish preferred
- Experience with software implementation a plus
- Data analysis experience

**Salary Range:** \$80K - \$100K/year



[www.centipid.com](http://www.centipid.com)



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