



Job Opportunity

Company	Floor & Decor
Job Title	Analyst Customs Compliance
Location	Atlanta (In Office Only)
Salary Range	
Relocation Assistance	

Job Description / Responsibilities / Requirements

Purpose/Overview

The Customs Compliance Analyst will support and enhance Floor & Decor's operations and customs compliance initiatives. This role involves collaboration with the supply chain and merchandising teams, product suppliers, third-party logistics providers, and customs brokerage services. To support company growth, this role ensures compliance with all Customs and Border Protection (CBP) regulations and compliance activities.

Minimum Eligibility Requirements

A bachelor's degree in international affairs, supply chain, or business administration is preferred.

- Licensed Customs Broker or Customs Compliance Specialist credential is preferred.
- 5 years of experience in a U.S. Customs or regulatory compliance environment. Importer compliance experience is preferred.
- Must have a proven track record of developing, implementing, and managing US Customs procedures and regulations.
- Ability to multitask, meet deadlines, and work in a fast-paced environment.
- Must be a self-starter and able to prioritize effectively. Thrives in a challenging, rapidly changing environment.
- Must demonstrate proficient written and verbal communication skills, exhibit meticulous attention to detail, and engage effectively with individuals at all levels of the organization.

- Strong computer skills including advanced Microsoft Excel, Word, and PowerPoint.

Essential Job Functions/Key Responsibilities

- Analyze customs duty spend and implement opportunities to reduce costs.
- Analyze exam spend and hold durations to implement opportunities to reduce costs and increase speed to market.
- Develop and manage performance scorecards for customs brokerage service providers.
- Provide analytical support for the Customs Compliance Operations Manager and the Global Trade Compliance Director.
- Manage compliance and customs brokerage SOPs.
- Audit customs brokerage exam accuracy.
- Manage CTPAT process, including vendor and DC reviews and audits.
- Support the exam and EAN supplier chargeback program.
- Research and classify new and existing products in the Harmonized Tariff Schedule (HTS).
- Provide support for the Supplier Compliance and Export Sales teams.
- Classify, provide, and update USHTS (US Harmonized Tariff Schedule) codes.

WORKING CONDITIONS

(travel & Environment)

Limited travel may be required, including air and car travel.

PHYSICAL/SENSORY REQUIREMENTS

Sedentary Work – Ability to exert 10 - 20 pounds of force occasionally and/or a negligible amount of force frequently to lift, carry, push, pull, or otherwise move objects. Sedentary work usually involves sitting but may involve walking or standing for brief periods.

Benefits & Rewards

Bonus opportunities at every level

- Career advancement opportunities
- Relocation opportunities across the country
- 401k with discretionary company match
- Employee Stock Purchase Plan
- Referral Bonus Program
- Medical, Dental, Vision, Life and other Insurance Plans (subject to eligibility criteria)

Equal Employment Opportunity

Floor & Decor provides equal employment opportunities to all associates and applicants without regard to age, race, color, religion or creed, national origin or ancestry, sex (including pregnancy), sexual orientation, gender, gender identity, disability, veteran status, genetic information, ethnicity, citizenship, or any other category protected by law.

This policy applies to all areas of employment, including recruitment, testing, screening, hiring, selection for training, upgrading, transfer, demotion, layoff, discipline, termination, compensation, benefits and all other privileges, terms and conditions of employment. This policy and the law prohibit employment discrimination against any associate or applicant on the basis of any legally protected status outlined above.

Contact Information to Apply

Analyst Customs Compliance in Atlanta, Georgia, United States of America | Distribution & Logistics at Floor and Decor

-or-

<https://careers.flooranddecor.com/us/en/job/R043295/Analyst-Customs-Compliance>