



Export-Import Compliance Officer (EX/IM CO)

Date: 10.14.2025

Classification: Exempt

Reports to: Legal Department

Geographical area: Remote/North America (EST)

Country: United States

City: Remote

Employment type: Permanent, Full time

To Apply: [Export-Import Compliance Officer \(Remote\) - United States, Irving - 165112 | Safran](#)

ROLE OVERVIEW:

The Export-Import Compliance Officer (EX/IM CO) will support Safran USA, Inc. and its affiliates with strategic and daily export and import compliance, anti-corruption programs, and related issues. These activities include matters relating to U.S. Trade Regulations, such as, but not limited to, the Export Administration Regulations (EAR), the International Traffic in Arms Regulations (ITAR), the Foreign Trade Regulations (FTR), the Office of Foreign Assets Control (OFAC), the Foreign Corrupt Practices Act (FCPA), and the U.S. Customs and Border Protection (CBP) Regulations (all known as "U.S. Trade Regulations"). The EX/IM CO will be establishing and implementing procedures to ensure compliance with the above listed Regulations along with assisting with the development and dissemination of Safran USA's export, import, and anti-corruption compliance tools and training materials to Safran's internal US business entities ("Business Entities"). This position reports to the Sr. Counsel, Global Trade & Compliance

JOB RESPONSIBILITIES:

- As a subject matter expert, the EX/IM CO will be able to interpret U.S. trade regulations (ITAR, EAR, FTR, FCPA, OFAC and Customs) and provide the necessary guidance to internal Business Entities;
- Assist with research and fact-finding work, as needed;
- Interface with Compliance Teams and other internal functions (i.e., Program Management, Contracts, Procurement, Supply Chain, Engineering) and Senior Leadership to ensure all work processes are in compliance with U.S. Trade Regulations;
- Draft and or update import/export/anti-corruption procedures, instructions, forms, and templates;
- Assists in the establishment and maintenance of a comprehensive export/import compliance program consistent with corporate guidance;



- Assist internal Business Entities with classification requests (USML, ECCN, Schedule B, HTS);
- Review screening alerts and address potential positive hits;
- Conduct export/import, and anti-corruption trainings to internal Business Entities;
- Support user accounts for Safran's secure file transfer tool;
- Assist in investigating and resolving compliance issues;
- Conducts export and import audits for internal Business Entities;
- Supports internal Business Entities with self-assessment programs and investigations;
- Collaborate with compliance teams on various projects, conferences, audits, assessments, reports, etc.;
- Help further understanding and compliance with ethics laws and conflicts of interest;
- Support the deployment of the Safran anti-corruption program;
- Draft compliance-related communications;
- Support the regular U.S. Customs Coordination Committee meetings along with leading the Tariff Working Group;
- Support the Safran USA, Inc.'s DDTC Registration filings, as needed;
- Conduct risk assessments for SUSA and possibly other Business Entities in the U.S.; and
- Provide guidance and assistance on a broad range of import and export matters, including:
 - CF28/29,
 - Tariff applicability determinations,
 - Documentation,
 - Recordkeeping,
 - License determination,
 - Classification,
 - Origin determination,
 - Valuation,
 - Screening / KYC, and
 - Incoterms.
- Will perform other duties as assigned.



ESSENTIAL KNOWLEDGE, SKILLS, AND ABILITIES

Basic Qualifications & Education:

- Bachelor's Degree Required and Ten (10) or more years of relevant and practical knowledge in US export and import compliance;
- Must be a U.S. citizen or national, U.S. permanent resident (current Green Card holder), or lawfully admitted into the U.S. as a refugee or granted asylum;
- Legally authorized to work in the US without company sponsorship;
- Proficient in Microsoft Office Products (Excel, Word, PowerPoint, Teams) and similar software applications.
- Knowledge of the EAR, ITAR, FTR, OFAC and CBP regulations. Knowledge of the FCPA a plus.
- Specifically, experience with:
 - EAR and ITAR export authorizations;
 - Technology Control Plans and deemed export reviews;
 - Vetting ownership and bona fides of companies;
 - Screening tools, specifically Visual Compliance, a plus;
 - Ability to determine export jurisdiction & applying appropriate analysis;
 - Experience classifying hardware and technical data according to the U.S. Commerce Control List (CCL) and the U.S. Munitions List (USML);
 - Experience with SNAP-R, DECCS, and ACE; and
 - Experience in international business, aerospace and defense sector a plus.

Knowledge, Skills, & Abilities:

- Skilled effective communicator, both written and verbal;
- Excellent interpersonal skills with the ability to work with and through global, cross-functional teams;
- Ability to work independently and have excellent prioritization and organizational skills, specifically, excellent time-management skills, especially a strong ability to organize multiple projects at one time and prioritize among them, with little to no oversight;
- Awareness of industry trends;
- Ability to perform legal research using electronic sources;
- Ability to analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals;
- Organized, detailed and business oriented;
- Knowledge of US Customs Process;



- Ability to earn trust, maintain positive and professional relationships, and contribute to a culture of inclusion; and
- Licensed Customs Broker (LCB) and/or Certified Customs Specialist (CCS) certifications, and or a Certified Export Compliance Officer, a plus.

Additional Requirements:

This description has been designed to indicate the general nature and level of work performed by an employee within this position. The actual duties, responsibilities and qualifications may vary based on assignment. All qualified applicants will receive consideration for employment without regard to race, color, ethnicity, religion, sex, national origin, disability, veteran status, genetic data or other legally protected status.