



## Job Opportunity

Company	Global Trade Jobs
Job Title	Global Trade Consultant
Location	Fort Myers, FL OR Greenville, SC
Salary Range	
Relocation Assistance	No

### **Job Description / Responsibilities / Requirements**

#### **Job Description**

Allyn International is in search of a **Global Trade Consultant** to grow in our **Trade Department** in either of our 2 **locations in the US**. Allyn is a privately held professional services firm established in 1992. We provide high-quality, customer-centric services and solutions for the global marketplace. Our core products include transportation management, logistics sourcing, freight forwarding, supply chain consulting, tax management, and trade compliance operational support and consulting.

What will the **Global Trade Consultant** do?

The **Global Trade Consultant** is responsible for assisting the department's day-to-day operations, having an immediate impact on business fulfillment, client relations, and the achievement of long-term departmental goals and objectives. This position works with the Senior Global Trade Consultant and Global Trade Compliance Director to ensure that standard processes and relevant metrics are in place, and are used to improve customer service, reduce or contain costs, and increase the productivity of the department. The Global Trade Consultant has

primary responsibility for prompt issue resolution and acting as backup to the Senior Global Trade Consultant on trade matters as requested.

**Position Details:**

**Location:** Fort Myers, FL OR Greenville, SC

**Position/Classification:** Full-Time; Salaried, Exempt

**Compensation:** Commensurate to experience

**Hours of Work:** Regular business hours, Monday-Friday

**Physical Demands:** Sitting, typing, carrying, and climbing stairs

**Allyn International is an Equal Opportunity Employer**

**Benefits:**

Remote work one day a week paid 12 weeks maternity/paternity leave, Medical, dental, vision, basic life (paid for by Allyn), voluntary life, STD (paid for by Allyn), LTD, 401k with Company Match, Paid Vacation, Paid Sick Time, Paid Holidays, tuition reimbursement, and more!

**Required Experience and Education:**

Bachelor's or equivalent college degree

One year minimum of relevant work experience

Must currently hold or is pending a US Customs Broker License certification. Documentation of passing the US Customs Broker License examination required

### **Ideal Candidate Skills:**

- Bilingual preferred, English required
- Demonstrated leadership skills
- Issue resolution experience
- Microsoft Word, Excel, Outlook, Access (advanced skills)
- Detail oriented with excellent oral and written communication skills
- Excellent customer service
- Ability to multitask, prioritize, and be flexible
- Hardworking, dependable, reliable, dedicated, committed
- Proactively takes initiative and seeks opportunities for process improvement
- Must be able to work independently and meet deadlines

### **Responsibilities:**

- Assist in managing escalations
- Provide consultation on customs issues and provide timely feedback to clients
- Prepare and execute training for internal team members or external customers / suppliers
- Act as back up to the Senior Global Trade Consultant on trade matters as requested
- Facilitate prompt issue resolution and oversee issue resolution within department. Timely forward suggested corrective actions or issues needing additional attention to the Senior Global Trade Consultant and Global Trade Compliance Director
- Run standard reports and metrics on a regular basis. Analyze and review findings with Senior Global Trade Consultant and Global Trade Compliance Director
- Ensure client satisfaction
- Exhibit Allyn core values
- Manage IT projects and special projects
- Travel to client locations as needed
- Participate in sales, marketing and business development included but not limited to cold calls and sales trips
- Participate in writing publications and articles as well as obtaining articles from team members.

- Assist Senior Global Trade Consultant and Global Trade Compliance Director in providing creative and informative content for corporate marketing campaigns
- Provide guidance and issue resolution to peers and direct reports
- Provide leadership support to a small team of 1-2 direct reports including administrative responsibilities
- Act as primary account/client lead for specified clients or functions

### **Additional Notes**

Capable of domestic and international travel; proper travel documentation required. Available to work flexible and on-call hours to include weekends/holiday hours when necessary.

**Our clients range from small local businesses to Fortune 500 firms in industry sectors such as power generation and renewable energy, road construction equipment, electronics, industrial materials, heavy-duty trucks, mining and drilling equipment, oil and gas, modular building, medical equipment, not for profit, and US government. Allyn conducts business in over twenty different languages and has extensive experience in both developed and emerging markets. Our highly trained experts are located throughout North America, South America, Europe, and Asia. Allyn has regional headquarters in Fort Myers, FL USA, Shanghai P.R. China, and Prague, Czech Republic.**

Allyn offers a team environment, competitive benefits and ongoing training, and support for our team members. If you are in alignment with our corporate values of focused growth, well-being, enjoyment, contribution, excellence, creativity, prosperity, and integrity, and while valuing professionalism and teamwork - now is the time for you to accelerate your career and join the Allyn team. Apply today or refer a qualified friend!

Apply:

<https://www.globaltradejobs.com/employment/global-trade-consultant-listing-27036.aspx>

**Contact Information to Apply**