



Job Opportunity

Company	Ichor Systems
Job Title	Foreign Trade Zone (FTZ) Administrator
Location	Austin, TX
Salary Range	
Relocation Assistance	

Job Description / Responsibilities / Requirements

Who we are:

Ichor Systems is driving the next wave of innovation in semiconductor and high-tech manufacturing—and we're looking for a Program Manager ready to make a big impact. As we expand our global footprint, launching and optimizing our new Foreign Trade Zone (FTZ) will be key to our growth. Join a fast-moving, solutions-focused team where bold ideas, collaboration, and operational excellence fuel every day. If you love building from the ground up and turning complex logistics into scalable success, you'll thrive at Ichor Systems.

Position Overview

The Program Manager – FTZ Implementation will spearhead the creation and launch of Ichor's new Foreign-Trade Zone (FTZ) in Austin, TX, driving the project from concept to full

activation. You'll lead the entire implementation journey—owning the FTZ application process, partnering closely with our FTZ implementation experts and local CBP officials, deploying the selected ICRS platform, and integrating all FTZ capabilities with our enterprise systems, including Oracle Fusion Cloud. Once the zone is activated, you'll step into the FTZ Administrator role, taking charge of compliance, day-to-day zone operations, reporting, and ongoing optimization. This is a high-impact role for someone who's energized by building, coordinating, and delivering critical operational infrastructure.

What We Offer

- **PTO** – 3 weeks annually, with accrual starting day one
- **Strong health care plans** available for both individuals and family.
- **Employee Stock Purchase Plan (ESPP)** – Buy company stock at a discount through payroll deductions
- **401(k) Match** – Ichor Systems will match 50% of your contributions up to 8%.
- Vesting is immediate, ensuring you have full ownership of both your contributions and the matching funds from the company.
- **Dental, Vision, Disability Insurance** – Plus paid holidays, including a floating holiday
- **Tuition Reimbursement** – For approved professional development
- **Competitive Pay** – Includes shift differentials for swing shift and weekends

What You'll Do

- Serve as the primary project lead for FTZ setup and activation.
- Coordinate all activities related to FTZ application submission, documentation, and site approval.
- Evaluate and select the Inventory Control and Recordkeeping System (ICRS); ensure integration with Oracle Fusion Cloud.
- Manage project timeline, budget, deliverables, and internal resource allocation.
- Liaise with consultants, zone grantee, CBP, and internal stakeholders.
- Develop and document FTZ operating procedures, training materials, and internal controls.
- Oversee daily FTZ operations and ensure compliance with 19 CFR Part 146.
- Manage admission filings, inventory reconciliation, weekly entries, and CBP reporting.
- Conduct periodic audits, maintain SOPs, and manage corrective actions.
- Support trade compliance reporting, duty savings analysis, and system enhancements.
- Serve as company liaison to CBP, auditors, and other regulatory bodies.

What You'll Bring

- Bachelor's degree in supply chain, Business, International Trade, or related field.
- Certified Zone Specialist (CZS) required; FTZ Administrator Certification or similar preferred.
- 5–7 years of experience in trade compliance, supply chain, and semiconductor manufacturing operations.

Core Competencies:

- Experience implementing and managing an FTZ program.
- Proficiency with Oracle Fusion Cloud (Inventory, SCM, Trade modules), FTZ ICRS solutions, and Microsoft office 365 tools.
- Project management certification or equivalent experience.
- Strong analytical, documentation, and communication skills.
- Ability to work collaboratively across global, cross-functional teams.

Contact Information to Apply