



## Job Opportunity

Company	Global Trade Jobs
Job Title	Manager, Trade & Customs
Location	Annapolis, MD
Salary Range	\$120,000.00 to \$125,000.00 Per Year
Relocation Assistance	No

### **Job Description / Responsibilities / Requirements**

#### **Manager, Trade & Customs**

#### **Application Closing Date**

2/28/2026

#### **Pay**

\$120,000.00 to \$125,000.00 Per Year

#### **Job Description**

##### **General Summary:**

This position manages various projects related to FTZ, bonded warehouse and general import/export consulting services for Rockefeller Group International, Inc. (RGI) and non-RGI tenants. Projects include FTZ applications and activations, bonded warehouse implementations, ongoing

FTZ and bonded warehouse consulting support services, and general import/export compliance consulting.

### **Summary of Key Duties and Responsibilities:**

For Clients (both RGI and non-RGI tenants):

- Prepares FTZ feasibility/savings analyses
- Prepares, submits and monitors FTZ and bonded warehouse applications
- Assists with FTZ and bonded warehouse activation/implementation matters including application preparation, procedures manual preparation, systems implementation, and operational meetings
- Provides FTZ administration consulting services including FTZ software set up and problem resolution advice, support on daily FTZ software processing matters, etc.
- Provides ongoing FTZ consulting services including compliance reviews and advice as needed
- Provides general import/export consulting services, including assistance with classification, valuation, prior disclosures, C-TPAT, compliance reviews, security assessments, USCMA, etc.
- Monitors and communicates trade developments with clients and RGFTZS team
- Performs other duties as assigned

For RGI:

- Prepares, submits and monitors FTZ applications
- Researches and reports on FTZ suitability for potential tenants/industries
- Handles inquiries about existing and planned FTZ projects
- Assists in marketing FTZ projects
- Participates in various meetings and conference calls about FTZ projects
- Markets and represents RGI through active participation in the National Association of Foreign-Trade Zones
- Performs other duties as assigned

### **Education Requirements:**

Bachelor's Degree

Preferred field of education: Business Administration, English, Finance, Transportation, Logistics, International Business or related business field

**Experience / Knowledge / Skills Requirements:**

- Minimum of five (5) years of experience working in international trade
- Prior experience in daily FTZ administration is preferred
- Strong verbal and written communication skills
- Strong research and organizational skills
- Ability to prioritize and manage multiple projects and timelines simultaneously
- Proficiency in Microsoft Office Suite
- Ability to travel is required

**Licenses / Certifications Requirements:**

Customs broker license is preferred

**Contact Information to Apply**

Apply Here:

<https://www.globaltradejobs.com/employment/manager-trade-customs-listing-30007.aspx>